

ALBEMARLE CHARLOTTESVILLE HISTORICAL SOCIETY  
Responsibilities of Board Members

The Albemarle County Historical Society nurtures and promotes awareness and appreciation of the history of Charlottesville and Albemarle County. The Society is governed by a Board of Directors, who agree to accept the following responsibilities:

- 1) To become a member or to maintain membership in the Society by contributing to the Annual Giving Fund to the best of one's abilities.
- 2) To attend all bi-monthly Board meetings and the annual planning retreat
- 3) To participate actively on one or two Board committees, as appointed by the Board president.
- 4) To attend, volunteer to help, or generally represent the Board of Directors at regular program meetings; special events, including the Spirit Walk, First Night Virginia, and other events; outside events held at the McIntire Building; and any other events held for the public, volunteers, or donors.
- 5) To establish policy for the Society operations; review and approve budgets and financial management of the Society; and, in consultation with the staff and relevant committees, determine priorities and goals for the Society over the short and long term.
- 6) To be knowledgeable about the mission, programs and activities of the Society and to promote the Society within the larger community.
- 7) To provide feedback from the community to the Executive Committee and staff to help improve the Society.
- 8) To help attract new members by suggesting names to the Membership Committee for inclusion in membership recruitment and special drives.
- 9) To assist in securing the financial resources to achieve the Society's goals by suggesting prospective donors and funding sources, and participating in other Board fundraising activities.